

# PLANNING BOARD SPECIAL MEETING

Meeting Minutes

January 7, 2021

## **MEMBERS PRESENT:**

Tom Merchel, Township Manager  
William Barker, Chairman  
Robert Musgnug  
Christopher Chesner  
Dave Zipin  
Ryan Vander Wielen  
Dianne Walker  
Melissa Arcaro Burns  
Henry Balikov  
Jeffrey Dey

## **STAFF PRESENT:**

Nancy Jamanow, PP, Planning Board Secretary  
Board Attorney  
Mackenzi Kelly, Recording Secretary

**ABSENT:** Steve Pazienza

Nancy Jamanow called the virtual meeting to order at 7:01 PM by reading the Open Public Meeting Act statement. The Pledge of Allegiance followed a moment of silence.

## **REORGANIZATION:**

### **Administration of oaths:**

Newly Appointed Planning Board Members:

Mrs. Jamanow announced that Mayor Gillespie would administer the oaths of office to newly Appointed Planning Board Members:

Henry Balikov, Jeffrey Dey and Steve Pazienza, William Barker, David Zipin, Diane Walker, Mellissa Arcaro Burns and Chris Chesner.

Mayor Gillespie swore in all the newly appointed Planning Board Members.

## **Selection and Election of Officers of 2021**

### **Chairperson**

Mr. Vander Wielen made a motion to appoint William Barker as Chairperson seconded by Robert Musgnug. There were no other nominations.

A motion was made by Mr. Chesner and seconded by Mr. Zipin to close nominations, the roll call vote of the Board was unanimous in favor.

### **Vice Chairperson**

Mr. Barker made a motion to nominate Mr. Musgnug as Vice Chairperson seconded by Chris Chesner.

Mrs. Arcaro Burns made a motion to nominate Mr. Vander Wielen, seconded by Mrs. Walker.

There were no other nominations.

The roll call vote was as follows:

Mrs. Arcaro Burns: Mr. Vander Wielen

Mr. Balikov: Mr. Vander Wielen

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Meeting Minutes

January 7, 2021

Mr. Barker: Mr. Musgnug  
Mr. Chesner: votes Mr. Musgnug  
Mr. Musgnug: votes Mr. Musgnug  
Mr. Vander Wielen: votes Mr. Vander Wielen  
Mrs. Walker: Mr. Vander Wielen  
Mr. Zipin: votes Mr. Vander Wielen  
Mr. Merchel abstained.  
Mrs. Jamanow stated Ryan Vander Wielen is Vice Chair.

## **Planning Board member as Liaison to EDAC –**

Mr. Vander Wielen made a motion to nominate Melissa Arcaro Burns as Planning Board Member as Liaison to EDAC, seconded by Mrs. Walker.  
The voice vote of the Board was unanimous in favor.

## **Selection and Election of Planning Board Subcommittee(s)**

Mr. Barker stated the Ordinance Committee is appointed by the Chair. Mr. Barker stated he would like Mr. Musgnug, Diane Walker and Mrs. Arcaro Burns. Mr. Barker would like to come in and listen.

Mr. Chesner stated they were going to combine this committee with the package good liquor license, breweries this year. Mrs. Jamanow stated she was going to get this ready to go to council. Mr. Zipin stated there is still the Main St. corridor question for the package good location and restructuring of some of the zones. Mr. Musgnug requested to bring Chris Chesner in as a consultant to the ordinance committee as it relates to package goods. Mrs. Jamanow stated there could only be four members. She also stated when they get to the section on the package goods, liquor license, and breweries they can call in Chris Chesner.

Mr. Balikov inquired on how the new members could catch up, Mrs. Jamanow stated she could sit down with them on the phone.

Mr. Chesner stated that he and Mr. Zipin should stay on the Sub-Committee. The package good, brewery Sub-Committee will be: Mr. Musgnug, Mr. Zipin, Mr. Chesner and Mr. Dey. Mrs. Walker inquired about the final thing needed on this Sub-Committee Mr. Zipin stated the zones for the microbrewery and package goods are consistent with the exception of Main St. There is no consensus on package goods.

## **Adoption of Township of Moorestown Planning Board Rules and Regulations**

Mr. Barker encouraged the board to read this and come back to it at the next meeting.

## **Adoption of Resolutions**

### **2021-02: Annual Notice 2021**

Mr. Barker stated regular meetings would be held at 7pm and read the schedule.

Mr. Musgnug made a motion to approve **Resolution 2021-02**, seconded by Mr. Chesner.  
The voice vote was unanimous in favor.

# PLANNING BOARD SPECIAL MEETING

Meeting Minutes

January 7, 2021

**Resolution 2021-03:** Appointing Planning Board Secretary and Alternate Secretary  
Mr. Chesner made a motion moves to nominate Nancy Jamanow as Planning Board Secretary to nominate Patty Muscella as Alternate Planning Board Secretary, seconded by, Mr. Zipin. The voice vote of the Board was unanimous in favor.

**Resolution 2021-04:** Appointing Planning Board Recording Secretary and Alternate Secretary  
Mr. Chesner made a motion to appoint Mackenzi Kelly as Recording Secretary and Danielle Gsell as Alternate Recording Secretary, seconded by Mr. Merchel. The voice vote of the Board was unanimous in favor.

**Resolution 2021-05:** Electronic Guidelines Resolution  
Mr. Barker suggested the board read this.  
Mr. Zipin made a motion to adopt **Resolution 2021-5**, seconded Mr. Musgnug.  
The voice vote of the Board was unanimous in favor.

**Resolution 2021-07** Appointment of Planning Board Engineer  
Mr. Chesner Made a motion to award Mr. Noll a contract of Planning Board Engineer for 2021, seconded by Mr. Merchel. The voice vote of the Board was unanimous in favor.

**Resolution 2021-08** Appointment of Planning Board Landscape Architect  
Mr. Chesner Made a motion to award Mr. Taylor a contract of Planning Board Landscape Architect for 2021, seconded by Mr. Merchel. The voice vote of the Board was unanimous in favor.

**Resolution 2021-09** Appointment Planning Board Planner  
Mr. Chesner Made a motion to award Mrs. Taylor a contract of Planning Board Planner for 2021, seconded by Mr. Merchel. The voice vote of the Board was unanimous in favor.

## **Closed Session 2021-01 –**

Authorizing Closed Session Interview of Planning Board Attorney Review and Discussion of Proposals for Professional Services for Planning Board Professionals.

Mrs. Arcaro Burns made a motion to move to a close session. Seconded by Mr. Vander Wielen. Mr. Chesner Recused himself.

Returned to open session after interviews for Planning Board Attorney

**Resolution 2021-06** Appointment of Planning Board Attorney-  
Mr. Zipin made a motion to award Matthew Wieliczko a contract of Planning Board Attorney for 2021, seconded by Mr. Musgnug. The roll call vote of the Board was unanimous in favor with those eligible to vote. Mr. Chesner recused himself.

## **Discussion**

Mrs. Jamanow stated the next meeting would be 1/21/2021.

**PLANNING BOARD SPECIAL MEETING**

Meeting Minutes

**January 7, 2021**

**Public Comment**

None

**ADJOURNMENT**

Mr. Barker stated the next meeting would be 1/21/2021. A motion to adjourn was made by Mr. Zipin and seconded by Mr. Merchel. The meeting was adjourned at 9:43 PM.

Next Meeting: 1/21/2021 at 7:00 pm