

**Moorestown Library
Board of Trustees Meeting**

**Moorestown Library
111 West Second Street
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

May 28, 2025

7:00 PM

In attendance: Kevin Aberant (Mayor’s rep), Joan Bernstein, Shan Martin, Mary McMahon, Dara Purvis, Joan Serpico (Library Director), Melissa Vance

Absent: Jackie Brownell (Superintendent rep), Caroline Joyce

**meeting was opened by Mary McMahon at 7:03 pm.*

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page
4. Forwarding written notice to each person who has requested copies of the regular meeting schedule.

The above posting, filing, and mailing have taken place on the 23rd day of May 2025.

II Moment of Silence and Flag Salute

III Swearing in of new Board member

Confirming Mayor’s appointment of Dara Purvis to the Library Board of Trustees, term expiring December 31, 2025.

IV Nominations and Election of Secretary for remainder of 2025

Motion to nominate Shan Martin for Secretary was made by Kevin Aberant

Second: Melissa Vance

Vote: 7-0

V Public Comment

none

VI Meeting Minutes

Minutes of the regular meeting of April 16, 2025

Motion to approve: Melissa Vance Second: Dara Purvis

Vote: 6 in favor Abstain: 1

VII Financial Discussions

A. Cash Disbursements Analysis Report

Motion to approve: Kevin Aberant Second: Joan Bernstein

Vote: 7-0

B. Cash Receipts Analysis Report

Motion to approve: Kevin Aberant Second: Melissa Vance

Vote: 7-0

C. April 2025 Budget Statement

Motion to approve: Kevin Aberant Second: Shan Martin

Vote: 7-0

D. Invoices in Excess of \$2,500.00

- An invoice from OCLC in the amount of \$3,048.71 for the Capira app and self checkout feature.
 - Motion to approve: Kevin Aberant second: Joan Bernstein
Vote: 7-0
- An invoice from Janway in the amount of \$2,652.50 for promotional and fundraising items.
 - Motion to approve: Melissa Vance second: Dara Purvis
Vote: 7-0
- An invoice from AWE Learning in the amount of \$3,491.00 for a Children's All-In-One computer.
 - Motion to approve: Dara Purvis second: Kevin Aberant
Vote: 7-0

VIII Director's Report

Discussion ensued about purchase of electrical or manual partition. Two quotes from ModernfoldStyles included in Director's report.

Motion to take funds from reserve budget to purchase electrical partition made by Kevin Aberant. Second: Joan Bernstein

Vote: 7-0

IX Old Business

none

X New Business

- August meeting date
Motion to cancel August meeting made by Melissa Vance second: Kevin Aberant
Vote: 7-0
- Bylaws revision
Joan Bernstein and Mary McMahan led a lengthy discussion through each proposed addition to different sections of current bylaws. After almost three hours of discussion, Mary McMahan asked all board members to watch video about the proper role of board members to determine how to wrestle with language of bylaws for the next meeting.
- Trustee training: Roles and Responsibilities of Trustees
See note above.

XI Resolutions

none

XII Public Comment

none

XIII Closed Session

Personnel matters

Motion to approve closed session made by Kevin Aberant at 9:40pm second: Melissa Vance
Vote: 7-0

Motion to end closed session made by Kevin Aberant at 9:44 pm second: Joan Bernstein
Vote: 7-0

XIV Adjournment

Motion to adjourn: Melissa Vance second: Kevin Aberant
Vote: 7-0

The next scheduled regular meeting is Wed. June 25, 2025, at 7:00 pm

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

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Closed Meeting Minutes**

May 28, 2025

9:40 PM

In attendance: Kevin Aberant (Mayor's rep), Joan Bernstein, Shan Martin, Mary McMahon, Dara Purvis, Joan Serpico (Library Director), Melissa Vance

Absent: Jackie Brownell (Superintendent rep), Caroline Joyce

Meeting was opened by Mary McMahon at 7:03 pm.

Closed Session

Personnel matters

Ashley Hoffman, one of the Youth Services librarians, has officially resigned because of relocating to California. Ms. Hoffman's last day will be June 21st. New Youth Services librarian has been hired and will start on June 9th.

Motion to end closed session made by Kevin Aberant at 9:44 pm second: Joan Bernstein

Vote: 7-0