

**TOWNSHIP OF MOORESTOWN**

**RESOLUTION NO. 40-2015**

**SETTING A FEE SCHEDULE  
(ADMINISTRATION-VARIOUS)  
FOR THE YEAR 2015**

**BE IT RESOLVED**, that the following fee schedule be adopted by the Township Council of the Township of Moorestown, County of Burlington, State of New Jersey, for miscellaneous fees and the various photocopies and documents requested from the public.

**FEE SCHEDULE**

**Photocopies**

- 5 cents per page for 8½ x 11
- 7 cents per page for 8½ x 14 and 11x17
- .50 cents additional per page for color copies (sizes above)

Postage costs will be charged along with a .25 cent stationary fee for any mailed documents. Costs for reproduction that must be outsourced will be charged at the cost incurred by the Township. In addition, a \$10.00 administrative fee will be charged.

**Annual Mailing List for Meeting Notices and Agendas**

Township Council \$21.00 (or \$1.75/month)

**Annual Mailing List for Minutes**

Township Council \$120.00

**Miscellaneous Documents and Fees**

- Development Regulations and Zoning Ordinance \$75.00
- Development Regulations and Zoning Ordinance Updates \$40.00 Annual fee
- 2001 Master Plan Reexamination Report \$10.00
- 2002 Master Plan \$45.00
- Street Map (large) \$10.00
- Zoning Map (large) \$10.00
- Election District Map (large) \$20.00
- CD of Audio, Text or Photographs \$1.00 per CD
- Fee for Non-Sufficient Funds \$20.00
- Fee for Notary of New Jersey \$1.00 each document

(Exception: Those seeking a notary in connection with a Planning or Zoning Board application are not subject to this fee, as same is incorporated with the application fee.)

Police Accident Report (when the request is not made in person and add'l) \$5 for 1st 3 pages and \$1 each page for each additional page, as provided by N.J.S.A. 39:4-131

Police Record/Document Any other fees that may be set by New Jersey Statute

**Vital Statistics**

Certified Copy of:

Birth, Death, Marriage,

Civil Union and/or Domestic Partnership Record: \$8.00 each copy

**Solemnization of Marriage or Civil Union**

Resident \$150/ceremony

Non-Resident \$200/ceremony

**Special Service Charge (N.J.S.A. 47:1A-5.c.)**

Whenever response to an Open Public Records Act or document request requires an extraordinary expenditure of time and effort, a special service charge may be assessed. Specifically, whenever response consumes two (2) or more hours of a township employee's time, the requestor shall be required to pay the hourly rate of the employee performing the work, beginning with the first hour, for the time that it takes to produce the documents requested. Shall the request take less than two (2) hours to complete, there shall be no fee charged for the time associated with obtaining the documents. Time for document production shall include, but not be limited to, research, document collection, creation, copying, production.

All fees shall become effective immediately.

VOTE:  
NEWCOMER  
GARWOOD  
DELGADO  
JORDAN  
NAPOLITANO

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Certified to be a true and correct copy of a Resolution adopted by the Township Council at its meeting on January 6, 2015.

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Patricia L. Hunt, RMC  
Township Clerk