

*The Township of Moorestown  
Construction Department /  
Inspections*

111 West Second St., Moorestown • New Jersey 08057-4223



**CHECKLIST FOR SUBMISSION OF A CONSTRUCTION PERMIT**

- Construction Permit Application (F-100) pages 1 & 2 completely filled out & properly signed & building /site characteristics filled out.
- Completed technical sections: Building, Electric, Plumbing & Fire)  
Electric & plumbing permits shall be signed & sealed by a licensed contractor unless a homeowner is doing the work within his own, occupied home.
- Two sets of architectural prints signed & sealed by an architect licensed in the State of NJ. The homeowner may draw his own, sign each sheet and sign the affidavits (B on page 2 of Construction Permit Application).
- Provide a copy of Builder's Registration Number (New Home Construction) or Home Improvement Contractor's License.
- Four sets of grading plans to be approved by Township Engineer.
- Survey / site plan showing proposed construction.
- Zoning permit application accompanied by \$50 check.  
A check for \$550 will be required for grading review for new construction. Checks to be made payable to "The Township of Moorestown".
- Approval from the Burlington County Soil Conservation District (609-267-7410)
- Approval from the Burlington County Health Dept (609-265-5500)  
For well or septic for new construction or additions including bedrooms.
- If property fronts on a County Road, an access permit from the BCDE (609-642-3700) is required.